GUINNESS GHANA BREWERIES PLC

NOTICE OF VIRTUAL ANNUAL GENERAL MEETING

Notice is hereby given that the **48th Annual General Meeting of Guinness Ghana Breweries PLC** will be held online on **4 November 2020** at **11 o'clock in the morning** for the following purposes:

AGENDA

1. To receive the report of the directors, the Financial Statements for the year ended 30th June 2020 and the Report of the Auditors thereon.
2. To declare a dividend
3. To re-elect directors
4. To approve non-executive directors' fees
5. To authorize the directors to fix the remuneration of the auditors

Special Business

6. To authorize the appointment of Ms Hélène Weesie as managing director of the Company.
7. To authorize the amendments of the regulations of the Company in compliance with the new Companies Act 2019, (Act 992).
8. To authorize the amendment of the Company's regulations to provide for the holding of all meetings including the Annual General Meeting by virtual means where the directors deem it necessary to do so.

A member of the Company entitled to attend and vote, is entitled to appoint a proxy to attend and vote instead of him. A proxy need not also be a Member. A proxy form is attached and for it to be valid for the purpose of the Meeting, it must be completed and deposited at the Registrars', Universal Merchant Bank Ghana Limited's offices not less than 48 hours before the meeting.

Dated 16 September 2020

By order of the Board
Suzannè Butah
Company Secretary

NOTES

1. In compliance with the current restrictions on public gatherings in force pursuant to the Imposition of Restrictions Act, 2020 (Act 1012) and consequent regulatory directives, attendance and participation by all Shareholders and/or their proxies in this year's Annual General Meeting (AGM) of Shareholders shall be strictly virtual.
2. Virtual attendance shall be by online participation by accessing **www.guinnessghanaagm.com**
3. A Shareholder entitled to attend and vote at the Annual General Meeting may appoint a proxy to attend virtually and vote on his/her behalf. Such a proxy need not be a Shareholder of the Company.
4. The appointment of a proxy will not prevent a Shareholder from subsequently attending and voting at the meeting virtually. Where a Shareholder himself/herself attends the meeting virtually, the proxy appointment shall be deemed to be revoked.
5. A copy of the Form of Proxy can be downloaded from the website **www.guinnessghanaagm.com** and may be filled and sent via email to **[HARRIET.ANTWI@ MYUMBBANK.COM]** or deposited at the registered office of the Registrars of the Company, **[Universal Merchant Bank Ghana Limited, Registrars Department, 123 Kwame Nkrumah Avenue, Sethi Plaza, Adabraka, P. O. Box GP 401, Accra.]** to arrive no later than 48 hours before the appointed time for the meeting.
6. The 2020 Audited Financial Statements can be found in the Annual Returns Brochure which may be viewed by visiting **www.guinnessghanaagm.com**.
7. Shareholders are encouraged to send in any questions in advance of the AGM by emailing them to **[HARRIET.ANTWI@MYUMBBANK.COM]**. Answers to the questions will be provided at the AGM.
8. Accessing and Voting at the AGM:

8.1. Access to the meeting will be made available from 8am on the 4 November 2020. Kindly note however that the AGM shall commence at 11am. Access to the AGM is set out in note 1 above.

8.2. A unique token number will be sent to Shareholders by email and/or SMS from 12th of October, 2020 to grant access to the AGM. Shareholders who do not receive this token may contact **[HARRIET.ANTWI@ MYUMBBANK.COM; EMMANUEL.ODUM@myumbbank.com; EUGENIA.OTIS@MYUMBBANK.COM]** or call **[0244 135 839]** from [ ] 2020, but before the date of the AGM to be sent the unique token.

8.3. Shareholders who do not submit proxy forms to **[HARRIET.ANTWI@MYUMBBANK.COM]** prior to the meeting, may vote electronically during the AGM using their unique token number.

8.4. Shareholders participating in the AGM virtually, may dial USSD code **[*899*3#]** to cast their votes. Further assistance on accessing the meeting and voting electronically can be found on **www.guinnessghanaagm.com**